

Your Guide to igitbook.com

- 1) To register and get started click on the **'Signup'** tab
- 2) Following registration check your email and confirm your registration by clicking on the **'click here link'**
- 3) After your registration has been confirmed, log in to your account and create your profile by adding details like your photo, name, gender, address etc. Click the **'update'** tab to save your profile
- 4) View your profile on your DASHBOARD by clicking on the home button
- 5) **ADDING EVENTS:** to add an event click on the **'plus'** button in the **'My Event List'** tab
- 6) Pop-up page will appear under the **'My Event List'** tab. Fill in the details of your event and click the **'create'** button to save and create your event.
Once you have created your event, you can view your event under **'My Event List'**
- 7) **ADDING FRIENDS:** to add a friend click on the **plus** button in the **'Friend List'** tab
- 8) Pop-up page will appear under the **'Friend List'** tab. Fill in the details of your friend and then click the **'create'** button to save and add your friend to your friend list.
After you add your friend to your friend list your friend will receive an email with a login ID and temporary password to register on igitbook.com. Your friend will follow the registration process in steps 1 to 3.
- 9) **ADDING GIFTS:** to add a gift click on the plus button in the **'Gift List'** tab
- 10) Pop-up button will appear under the **'Gift List'** tab. Fill in the details of your gift and then click the **'create'** button to save and create your gift.

Your dashboard will look like this after you have created your Event List, Friend List and Gift List
- 11) **SHARING YOUR GIFT:** Select your friend under the **'Friend List'** tab and then click the **'share'** button
- 12) Pop-up button will appear under the **'Share'** tab. Click Ok. Your friend can see the gift that you shared in the **'Notification'** tab on their igitbook account.
- 13) If you give a gift to someone you can create a **'Friend Event'** here. The process of creating a friend event and the gift you give is the same as the process for creating **'your event'** and the gift you receive.
- 14) You can edit your event list, friend list and gift list by clicking on the **'Green'** button.
- 15) You can delete your event list, friend list and gift list by clicking on the **'Red'** button.